

Horton Lodge Special School – Teaching Assistant’s Job Description

Role: Teaching Assistants

Hours: 32.5 hours per week, term time

Working Pattern: Term Time only

Contract Type: Temporary for 1 year and Fixed Term

Salary:

Grade 3, SCP 3-4, £20,812 – £21,189 (£17,992 - £18,318 pro-rata to term time)

Grade 5, SCP 6–9, £21,968- £23,194 (£18,992 - £20,052 pro-rata to term time)

Horton Lodge Special School is looking for teaching assistants to join our incredible team at the start in December 2022 (or as soon as possible thereafter). Horton Lodge caters for children from 3-11 years with physical disabilities as a primary need. Our pupils have a range of complex needs including cognitive, communication, sensory, and health related.

The posts available are:

- Grade 3 TA fixed until July 2023
- Grade 5 TA temporary for 1 year to cover a member of staff
- Grade 5 TA temporary (funding attached to a pupil and reviewed each year)

The successful candidates will truly hold the pupil’s well-being and learning at the centre of all they do. They will have good interpersonal skills, high standards and expectations and an understanding of the difficulties faced by young people with disabilities. The positions are all full time.

We are offering the opportunity to work in our innovative school in a beautiful setting with pupils who are happy and enthusiastic about learning. We have a skilled and highly dedicated staff team and a very supportive Governing Body. Appropriate training and support will be offered to the successful candidate.

Pay / salary:

- Grade 3, SCP 3-4, £20,812-£21,189, (17,992 - 18,318 pro-rata to term time)
- Grade 5, SCP 6–9, £21,968- £23,194, (18,992 - 20,052 pro-rata to term time)

Visits by appointment are positively encouraged. Further details of the post or a request to visit can be obtained by email to headteacher@hortonlodge.staffs.sch.uk or by calling the school office on 01538 306214.

Your application should consist of an Application Form, Recruitment Monitoring Form and an accompanying letter (no more than an A4 page) detailing your skills, knowledge, suitability and experience in relation to the job description and person specification. Please email completed applications to Lucy Bloor at headteacher@hortonlodge.staffs.sch.uk.

Horton Lodge is committed to safeguarding and promoting the welfare of children and young people; applicants will therefore be subject to stringent vetting and induction processes including an enhanced DBS disclosure.

Closing Date: Monday 28th November 12:00 noon

Interview: Week commencing 28th November